



What-Khan is scheduled to take place **October 21-23** at the Indoor Sports Center (ISC) - 8800 East Riverside Blvd, Loves Park, IL 61111. The ISC is located off of Interstate Hwy 90 using the Riverside exit. Head east on Riverside, the complex will be on the north side of the street as Riverside narrows to a two-lane road. The location is within easy driving distance of many convenient dining locations, as well as having many hotels located within a few miles of the facility. We are currently working with several local gaming groups and area stores to bring in different activities besides scheduled gaming including painting instruction, tournaments and company demonstrations.

- **Tables** - the cost per table is \$80.00 per table or \$210 for 3 tables, if your paperwork is received by September 15th, 2016. All tables after September 15th, will be \$ 90.00 each. The tables measures 8 feet long by 30 inches wide. Your form of payment will also be due by September 15th, but will not be processed until we confirm your reservation. If a payment is refused (or bounces) the vendor will have one week to send the correct payment, or their reservation will be cancelled.
 - For Checks/Money Orders - make out to What-Khan Convention, LLC.
 - For Credit/Debit Cards - we will call the number listed on the vendor registration to secure your payment information.
 - For Paypal – we will send you a Paypal invoice to the email listed on the vendor registration.
- **Table Assignments** – The What-Khan staff will do their best to make sure all table requests are honored. If our Vendors Area becomes oversold; we may limit the number of tables per vendor. Any overage of fees will be refunded.
- **Games or Demonstrations.** If you are interested in running demonstrations please let us know. We are encouraging vendors to sponsor events on our game floor. If you are interested in participating in this manner please contact us whatkhanconvention@gmail.com for our sponsorship packet.
- **Wifi and Power** – What-Khan will have access to the facility’s wireless network and power supply. Please let us know on your registration form if you will need access to the power grid. Login information for the wireless network will be available on site.
- **Donations for Door Prizes** - Are always welcome, vendors may place advertising on the product and donors will be announced in both the program and during the door prize drawings. If you let us know beforehand what you would like to donate we can list the donation on our website under our events page. A thumbnail of your logo will appear with the description or picture of the item.
- **Program Advertising** - Vendors are welcome to advertise in our event program. All vendors will receive a free “business card” sized advertisement. For an additional cost you can upgrade your ad size, and additional information is listed on our application form. For printing we will need a high-resolution digital image by October 1st, 2016.
- **Website Advertising** - We are offering **free space** for vendors. Your Logo will be featured on the vendor page and will link back to your website until the end of 2016. For the website we will need a high-resolution digital image of your logo.
- **Hotels** – at this time we are working on acquiring a room block at a local hotel. We will announce the block when we have more information. Or you can check www.hotels.com or www.gorockford.com for local deals.

Sincerely,
Antina Richards-Pennock
What-Khan Coordinator
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Danielle Vance
What-Khan Registrar
registration@what-khan.com or
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What-Khan Convention Vendor Registration Form Deadline September 15, 2016

Vendor Move In Starts:
10/21/16 @ 12 PM

Mail Your Form To:
What-Khan Convention
P.O. Box 10032
Loves Park, IL 61111

**Email Your Form & High-res Digital
Image for the Program AND Website To:**
registration@what-khan.com

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|--|---|--|----------------------------|
| Company Name: | | | |
| Contact Person: | | | |
| Mailing Address: | | | |
| Telephone #: | | FAX # | |
| Email Address: | | | |
| Web Address: | Link will be used on the Vendor Page of the website. Please send us jpg banner to email above ASAP | | |
| Number of Tables Requested: | Prior to 9/15 | \$ 80.00 per table, OR \$210.00 for 3 tables | ___ @ 80.00 ___ @210.00 |
| | Price After 9/15 | \$ 90.00 per table | ___@90.00 |
| Badge Requests: | Names: 1. _____ 2. _____ 3. _____ 4. _____ | Names: 5. _____ 6. _____ 7. _____ 8. _____ | |
| Advertising in our Convention Program: | <ul style="list-style-type: none"> ❖ Business Card Size FREE Upgrades Available ❖ ¼ Page Ad \$11.00 ❖ ½ Page Ad \$22.00 ❖ Full Page Ad \$40.00 | We will need a high-resolution digital image of your ad copy for our program by October 1st, 2016. | |
| Special Requests: | Do you need access to electrical outlets? Yes No | | |
| Payment: _ Check or Money Order (make payable to What-Khan Convention) _ Paypal (will send invoice to the email on this form) _ Visa or MasterCard (will call the phone number listed for processing information) | Total from Tables | | \$ |
| | Total from Badges | | \$ |
| | Total from Advertising | | \$ |
| | Grand Total | | \$ |

Please note that this year, we have decided not to request or enforce any product exclusivity. Any vendor may bring any game, game-related product or collectible item to sell at What-Khan with the following exceptions:

- No pornographic material
- No Food or Drinks
- No firearms, ammunition, knives, swords or explosives (including replicas).
- No illegal material (under the laws of the United States or the State of Illinois)
- No subletting of tables or booth without prior approval of the management.
- Vendors are individually responsible to the State of Illinois for any owed State Sales Tax. **Tax Rate as of 5/1/2016 was 8.25%**